



**Below is a list of items that could be requested as a part of the Application for an SBA 504 Loan.**

**Project Information:**

SBA 504 Loan Application  
Signed Real Estate Purchase Agreements including any amendments  
Sworn Construction Statement, Builders Contract and/or Construction Bids  
Equipment List and Purchase Invoices  
Environmental Investigation: Questionnaire/Risk Assessments, Phase I/Reliance Letter  
Equity Requirement

**Business Information:**

Description of Operating Company and Business Plan  
Market Data and/or Feasibility Study (Start Up/Expansions)  
Business Tax Returns (3 years)  
Year End Financial statements  
Most Recent Month End Balance Sheet and YTS Profit and Loss  
Most Recent Month End Accounts Payable & Receivable Report  
Debt Schedule  
Projections (Start-up or Acquisitions)  
Cash Flow Statement  
Break-Even Analysis for the Operating Company  
Organizational Documents  
Operating Company Lease with Existing Landlord  
EIDL Loan Documentation (If Applicable)

**Personal Information:**

Personal Financial Statement (within 90 days)  
Personal Tax Returns  
Copy of Driver's License or State ID  
Affiliate Business Tax Returns/Debt Schedule (if applicable)

**Lender Information**

Commitment Letter/Credit Elsewhere  
Personal Credit Reports (within 90 days)  
Business Credit Reports (within 90 days)  
Lender Credit Memo  
Real Estate Appraisal & Environmental Investigation  
Itemization of Professional Fees Financed (Soft Costs)  
Third Party Lender Fee (.5% of Lenders Permanent Loan Amount)

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